# FORM 61

**[Pursuant to section 166, 210, 394, 560, 621A of the Companies Act, 1956]**

**Form for filing an application with Registrar of Companies**

**Note - All fields marked in * are to be mandatorily filled.**

1. *Category of applicant

2. *Name of office of the Registrar of Companies (RoC) to which application is being made

3. (a) Corporate identity number (CIN) or foreign company registration number (FCRN) of the company or Form 1A reference number (Service request number (SRN) of Form 1A) Pre-fill

(b) Global location number (GLN) of company

4. (a) Name of the company

(b). Address of the registered office or of the principal place of business in India of the company

(c) e-mail ID of the company

5. Details of applicant (in case category is others)

(a) Name

(b) Address Line I

Line II

(c) City

(d) State

(e) ISO country code

(f) Country

(g) Pin code

(h) e-mail ID

6. *Application filed for

- ◯ Compounding of offences
- ◯ Extension of period of annual general meeting by three months under section166(1)
- ◯ Extending the period of annual accounts upto eighteen months under section 210(4)
- ◯ Declaring a defunct company under section 560
- ◯ Scheme of arrangement, amalgamation
- ◯ Others

7. If others, then specify

8.* Details of application

9. In case of application for compounding of offences, provide the following details

(a) Whether application for compounding offence is filed in respect of

☐ Company ☐ Director ☐ Manager or secretary ☐ Other

(b) Number of person(s) for whom the application is being filed

(c) Details of person(s) for whom the application is being filed

(i)
Category | Director identification number (DIN) or income-tax permanent account number (income-tax PAN) or passport number | Pre-fill
Name

(ii)
Category | DIN or income-tax PAN or passport number | Pre-fill
Name

(iii)
Category | DIN or income-tax PAN or passport number | Pre-fill
Name

(iv)
Category | DIN or income-tax PAN or passport number | Pre-fill
Name

(v)
Category | DIN or income-tax PAN or passport number | Pre-fill
Name

(vi)
Category | DIN or income-tax PAN or passport number | Pre-fill
Name

(vii)
Category | DIN or income-tax PAN or passport number | Pre-fill
Name

(viii)
Category | DIN or income-tax PAN or passport number | Pre-fill
Name

(d) Whether application is being filed

◯ Suo-motu ◯ In pursuance to notice received from RoC or any other competent authority

(e) Notice number and date of notice

(f) Section for which application is being filed

(g) Brief particulars as to how the default has been made good

10. In case of application under section 166(1) or 210(4), mention financial year end date in respect of which the application is being filed (DD/MM/YYYY)

11.(a) Service request number of Form 23

(b) Date of passing special or ordinary resolution (DD/MM/YYYY)

(c) Date of filing Form 23 (DD/MM/YYYY)

**12. Particulars of payment of stamp duty**

Total number of stamp duty payment(s) for which details to be entered

(i)

| | |
|---|---|
| State or Union territory in respect of which stamp duty is paid | |
| Total amount of stamps or stamp paper (in Rs.) | |
| Particulars of instrument(s) on which stamp duty is paid | |
| Mode of payment of stamp duty | |
| Name of vendor authorised to collect stamp duty or to sell stamp papers on behalf of the Government | |
| Serial number of stamps or stamp paper | |
| Registration number of vendor | |
| Date of purchase of stamps or stamp paper | (DD/MM/YYYY) |
| Place of purchase of stamps or stamp paper | |

**Attachments**

List of attachments

1. Board resolution — Attach
2. Scheme of arrangement, amalgamation — Attach
3. *Detailed application — Attach
4. Copy of notice received from RoC or any other competent authority — Attach
5. Optional attachment(s) - if any — Attach

Remove attachment

**Verification**

To the best of my knowledge and belief, the information given in this application and its attachments is correct and complete.

☐ I have been authorised by the Board of directors' resolution number _____ dated _____ (DD/MM/YYYY) to sign and submit this application.

☐ I am duly authorised to sign and submit this application.

**To be digitally signed by**

Managing Director or director or manager or secretary (in case of an Indian company) or an authorised representative (in case of a foreign company) or other

Designation

DIN of the director or Managing Director; or
income-tax PAN of the manager or authorised representative; or
Membership number, if applicable or income-tax PAN of the secretary (secretary of a company who is not a member of ICSI, may quote his/ her income-tax PAN)

**To be digitally signed by**

◯ Chartered accountant (in whole-time practice) or ◯ Cost accountant (in whole-time practice) or
◯ Company secretary (in whole-time practice)

Whether associate or fellow ◯ Associate ◯ Fellow

Membership number or certificate of practice number

Modify | Check Form | Prescrutiny | Submit

**For office use only:**

**Digital signature of the authorising officer**

This e-Form is hereby approved

This e-Form is hereby rejected

Confirm submission